## CARBON ADULT EDUCATION



Empowering individuals with the skills necessary for post-secondary education, career training, future employment and personal success.

Adult Education • 04/06/17



## **Services Provided**

- High school completion
- GED preparation
- Adult Basic Education
- Integrated English literacy and civics education for ESOL (English Speakers of Other Languages)
- Transition services for career and post-secondary opportunities
- Referrals for Workforce Services and Vocational Rehabilitation services
- TABE and BEST test administration and academic counseling

- Referral services and instruction based on the individual need of students referred by specific employers to meet the employer's needs
- Career pathway and partnership development with local businesses
- Basic skill development including professional soft skills, digital literacy and 21st century skills



## **Eligibility Requirements**

Individuals below collegiate/post-secondary level who:

- Are 16 years (attained)
- Are not enrolled or required to be enrolled in secondary school under state law
- Lack sufficient mastery of basic educational skills to enable them to function effectively in society
- Do not have a secondary school diploma or its recognized equivalent (GED) OR have not achieved an equivalent level of education
- Are unable to speak, read, or write the English language
- Have proof of Utah residency

## **Referral Process**

• Qualified individuals contact Carbon Adult Education during normal operating hours or are referred through Workforce Services or Vocational Rehabilitation. Program is open entry/open exit. There are presently no registration fees associated with this program.

	Contact Information	Notes
Contact Name/Email	Lana Keller • kellerl@carbonschools.org	Each agency determines eligibility based on its own criteria and is not reflective of partnering agencies affiliated with the WIOA one-stop center.  Carbon Adult Education follows Carbon District's yearly calendar and does not operate during the summer months. Carbon Adult Education is committed to provide services to all students regardless of race, gender, age, religion, or disability. We provide reasonable accommodations to meet individualized academic needs.
Address/ Phone	251 W. 400 N. • Price, UT 84501 435-613-3136 • fax 435-613-3119	
Business Hours	M-Th 9:00 a.m. – 5:30 p.m., Fri 8:00 a.m. – 3:00 p.m.	
Website	http://carbonschools.org	